Summing Up the Conversation about your Charity's Data Needs:

An Evaluation Tool [3]

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'*Summing Up the Conversation about your Charity's Data Needs: An Evaluation Tool*' is the third in a series of three evaluation tools designed to assist charities and other third sector organisations to reflect on their data needs and capabilities. The series was developed and authored by Dr Eleanor Burt, School of Management, University of St Andrews, in collaboration with Dr Shirley Otto, Independent Consultant, as part of Work Programme 2 of the Scottish Civil Society Data Partnership Programme (SCSDPP). Dr Burt leads on Work Programme 2. The SCSDPP is funded by the Economic and Social Research Council (Award reference ES/M010465/1).

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Introduction

'*Summing Up the Conversation about your Charity's Data Needs: An Evaluation Tool*' is the third in a series of three evaluation tools designed to support charities and other third sector organisations as they reflect upon their data needs and capabilities. It provides a framework with which to systematically sum up key discussion points.

For suggestions about how to use the tools please refer to *Conversations about your Charity's Data Needs - An Introduction to the Evaluation Tools series*.

For information about the development of the tools please refer to *Conversations about your Charity's Data Needs - An Introduction to the Evaluation Tools series*.

Summarising your current position:

1. We are confident that we know what data can do for our organisation (eg., to support strategic, operational, and other key decision-making).

    Strongly agree   Agree   Disagree   Strongly disagree

2. We are confident that we know what sorts of data we need (eg., financial, marketing, frontline services, human resources, competitor)

    Strongly agree   Agree   Disagree   Strongly disagree

3. We are confident that we can obtain the data that we need (eg., we know where to find the data, we have the ability to access the data).

    Strongly agree   Agree   Disagree   Strongly disagree

4. We are confident that staff/volunteers/units within our organisation have the information they need (eg., which stock is selling well in the charity shops, which fundraising campaigns are most successful, how a service can be operated more cost-effectively).

    Strongly agree   Agree   Disagree   Strongly disagree

5. We are confident that we have appropriate data governance in place (eg., expertise, policies, systems)

    Strongly agree   Agree   Disagree   Strongly disagree

6. We are confident that we have the staff/volunteers in place to deliver a 'data-informed' organisation (eg., people who value and are comfortable with data).

    Strongly agree   Agree   Disagree   Strongly disagree

7. We are confident that we have the organisational culture in place to deliver a data-informed organisation (eg., data is highly valued and the benefits it brings are understood).

    Strongly agree   Agree   Disagree   Strongly disagree

8. We are confident that we have the organisational structure in place to deliver a data-informed organisation.

    Strongly agree   Agree   Disagree   Strongly disagree

9. We are confident that we have the organisational processes in place to deliver a data-informed organisation (eg., data reaches the right people at the right times in the right formats).

    Strongly agree   Agree   Disagree   Strongly disagree

10. We are confident that we have the digital technologies in place to deliver a data-informed organisation (eg., up-to-date, secure, user-friendly).

    Strongly agree   Agree   Disagree   Strongly disagree

11.   We are confident that we have the skills in place to deliver a data-informed organisation (eg., to capture data, to make sense of data).

Strongly agree   Agree   Disagree   Strongly disagree

12.   We are confident that key stakeholders understand that we need to become a data-informed organisation (eg., staff, volunteers, funders).

Strongly agree   Agree   Disagree   Strongly disagree

13.   We are confident that we can deliver the changes necessary to become a data-informed organisation (eg., leadership, staffing, cultural, processes).

Strongly agree   Agree   Disagree   Strongly disagree

14.   We are confident that we can invest in becoming a data-informed organisation (eg., time, commitment, finance).

Strongly agree   Agree   Disagree   Strongly disagree